

Puppet Artists

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Portrait Puppet Orders

To order a portrait puppet, please send the following. (If needed, please write descriptions on a separate sheet to give us as thorough an understanding as possible.)

1. Mail or email one or more photos with **at least one, close up, straight on view of the face that has the same expression you want on your puppet**. A side view really helps too. We will return all your photos with the completed puppet(s).

2. Please give us your phone number(s) with area code and e-mail address so that we can contact you if we have questions as we're making the puppet(s). (Include best time to call.) _____

3. Include the exact mailing address (**including name**) of where you would like your puppet(s) shipped: _____

4. **Date by which you need your completed puppet:** _____

(Please allow at least 6 to 8 weeks for delivery of your puppet. If you need one more quickly, please call. We may be able to do it for you, though we may need to charge a \$50 rush fee per puppet. We will discuss it with you.)

5. Please tell us where you found out about us. _____

Puppet Information

1. Describe eye color _____

2. Circle your preference: a smile with *teeth showing*, or *only lips showing*. Please note, **we have to have a picture that has the smile you want**. For women, please describe lipstick _____ color or specify no lipstick. _____

3. Describe hair color, type (curly, wavy, etc.), style, and length as completely as you can – please describe, do not say, “see photo”. (**Please Note**: Sometimes we cannot match a woman’s hair well with the furs and wools we normally use. If so, we may need to buy a wig which will add to your puppet’s cost.) _____

Clothing

Item	Color	Cost	Item	Color	Cost
_____ tee shirt	_____	\$5	_____ simple dress	_____	\$15
_____ dress shirt	_____	\$10	_____ formal gown	_____	\$50
_____ polo shirt	_____	\$10	_____ suit coat or Dr. coat	_____	\$30
_____ jeans	_____	\$5	_____ sweater or vest	_____	
_____ \$15					
_____ slacks	_____	\$5	_____ overalls	_____	\$25
_____ skirt	_____	\$5	_____ sport or military uniform	_____	\$50
_____ tie	_____	\$5	_____ breasts with cleavage	_____	\$15
_____ belt or suspenders	_____	\$5	_____ wedding gown or tuxedo	_____	\$50
_____ baseball cap	_____	\$10	_____ fishing hat	_____	\$10
_____ crown or tiara	_____	\$10	_____ chef's hat & apron	_____	\$15
_____ jewelry \$5 per item, describe:			_____ logos for shirts or hats	_____	\$5
			_____ Glasses (need photo)	_____	\$5

_____ legs, feet, shoes _____ \$50. (Standard puppets give the impression of going down to the knees. They do not include separate legs, feet, and shoes. You put your hand into the standard puppet through the bottom. They fit nicely on a wine bottle for display.) Display stands are included with puppets with legs, feet, and shoes. You put your hand into these puppets through their backs.

Accessories (these are just some of the possibilities)

Item	Cost	Item	Cost
_____ Golf club	\$10	_____ Tennis Racket	\$15
_____ ball (specify)	\$5	_____ Camera	\$10
_____ cell phone	\$5	_____ Fishing pole & fish	\$15
_____ cooking utensil \$5 (specify)		_____ Guitar (describe)	\$15 (style/model)
_____ wine glass	\$10	_____ beer can/bottle	\$10 (specify brand)
_____ briefcase	\$15	_____ book	\$10 (specify title)
_____ tools	\$10 (specify)	_____ fingerpuppet of pet	\$15 (need photo)
_____ other – call for prices		_____ additional display stands	\$5 (per stand)

Shipping Costs

Standard shipping is US Postal Service Priority Mail with delivery confirmation or UPS ground.

Costs for standard puppets (without legs or display stands) \$10 first puppet.

\$5 each additional puppet

Costs for puppets with legs and/or display stands \$20 first puppet

\$10 each additional puppet

_____ Total shipping cost.

If you prefer expedited UPS or Fed Ex shipping, costs are usually higher. We can bill the shipping to your Fed Ex or UPS account number. Alternatively, we can ship through our local UPS or Fed Ex stores. We will charge you only what they charge us plus \$5 for packaging. Since we don't know these charges in advance, this will be a separate charge to your credit card and we

will mail your shipping receipt after we ship your puppet(s).

Total Costs

Puppet Costs: \$175.00 per portrait puppet (price valid through December 31, 2009).

Puppet costs @ \$175.00 per puppet \$ _____

Clothing costs \$ _____

Accessories costs \$ _____

Shipping costs \$ _____

Total cost: \$ _____ (Prices-especially shipping – may change)

Puppet Artists Policy Statement/Purchase agreement – signature required:

I understand and accept that all portrait puppets created by Puppet Artists are hand sewn caricatures. They are not and can not be exact replicas. They are not and can not be perfect. Puppets will not be redone without additional charges and money will not be refunded for this or any custom order. I understand and accept these limitations.

Signature: _____ Date: _____

Payment Information

Include a check, money order, or your Master Card, Visa, Discover, or American Express number for the total cost of the puppet(s).

Credit Card Information:

Card number _____

Expiration date _____ Signature _____

Print Name _____

Billing Address: (required) _____

Security code (required) 3 digit (4digit for amex) _____